

**Annual Quality Assurance Report (AQAR)
Of
Garden City College of Science and Management
Studies
2014-15**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

Garden City College of Science and Management Studies

1.2 Address Line 1

16th KM Old Madras Road

Address Line 2

Virgo Nagar

City/Town

Bangalore

State

Karnataka

Pin Code

560 049

Institution e-mail address

gcc@gardencitycollege.edu

Contact Nos.

080-66487600

Name of the Head of the Institution:

Dr.Siddaramaiah Pujar

Tel. No. with STD Code:

9243750014

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++		2004	5 years
2	2 nd Cycle	A	3.18	2011	5 years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 Submitted to NAAC on **7-09-2015** (DD/MM/YYYY)
- ii. AQAR 2011-12 Submitted to NAAC on **7-09-2015** (DD/MM/YYYY)
- iii. AQAR 2012-13 Submitted to NAAC on **7-11-2015** (DD/MM/YYYY)
- iv. AQAR 2013-14 Submitted to NAAC on **14-11-2015** (DD/MM/YYYY)
- v. AQAR 2014-15 Submitted to NAAC on **18-11-2015** (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Bangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

AQAR 2014-15

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff /Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. International conference –Contemporary Scenario in Hospitality on 28-08-2014.
2. Hindi Sahitya Main MahilaSahityakaro Ka Yogdan on 16-09-2014.
3. Emerging Trends in commerce and management on 27-09-2014.
4. International conference -Tourism and community development on 10-10-2014.
5. Emerging Trends in Fashion and Design on 9-01-2015.
6. International conference -Transitions: literature Language and culture post 1980 on 6-02-2015 and 7 -02-2015
7. Convergence in operational and computational Technology on 18-03-2015.
8. Post-Genomic Technology on 19-03-2015.

2.14 Significant Activities and contributions made by IQAC

1. Two Six Sigma Green belt training programs were conducted on 28,29 and 30th september,2014 and 10,11,and 12th October 2015.
2. IQAC initiated Innovation Management Circle to encourage research and innovation.
3. IQAC installed Rortract students chapter on 13-03-2015.
4. International women's day awards function organized on 14-03-2015.
5. From 23-02-2015 to 28-02-2015 Science week was celebrated.
6. Initiate the process of RAR-NAAC expected to complete by January 2016

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>To excel in academics at university level.</p> <p>To enable students to find better career options by conduct of Mega job fairs/pooled campus/off campus placements.</p>	<p>The college secured 8 ranks at the University Level (PG-5, UG-3).</p> <p>11th and 12th July 2014 Annual Mega Job Fair was conducted by the college.</p> <p>For the year 2014-15, 74 Industries came for recruitment and 3500 candidates participated.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. The process for RAR preparation and constitution of working committee were done for NAAC.
2. The IQAC done the overall Result analysis and subject-wise analysis with remedial classes for all the courses.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes

PhD				
PG	7		7	
UG	8		8	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				2
Others				
Total	15		15	2
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : Elective Options available for PG/UG Programmes

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Online for employers/alumni/students, Manual for Parents

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

This college is affiliated to Bangalore University, Choice based credit system (CBCS) was introduced for All UG & PG courses by Bangalore University from 2014-15 except BHM and BAT.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Business Development cell was developed to builds a close working relationship with the industry. They focus on efficient planning and deliver a very smooth process with a rapid and effective response to any emerging needs.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
88	64	13	11	0

2.2 No. of permanent faculty with Ph.D.

12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
14	0	00	0	0	0	04	0	18	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

10	5	4
----	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	7	13
Presented papers	5	10	
Resource Persons			12

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Online teaching methodologies are used (NPTEL videos, you tube videos, Google drive and Wikipedia).
- M-Capsules (Management Capsules for Management students as extension lectures to provide practical insides of the studies)

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Online examinations are held for selected subjects. MCQ tests conducted for noncore papers and open electives.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/ Curriculum Development workshop

6

2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction	I %	II %	III %	Pass %
B.Sc.	208		73.09	5.85	1.26	80.20
BAJ	147		41.49	22.12	7.67	71.28
BAT	79		36.88	14.90	11.32	63.10
BBM	378		19.07	19.96	6.97	46.00
BCA	236	1	24.92	9.22	1.28	35.42
B.Com.	172		19.65	18.98	8.65	47.28
BHM	71		53.77	11.90	4.54	70.21
B.Sc.FAD	65	2	58.28	7.92	4.35	70.55
MBA	198		84.58	11.24	0.00	95.82
MCA	80	2	63.04	00.00	0.00	63.04
M.Sc. BC	28		53.58	14.29	0.00	67.87
M.Sc. Bio	43		66.43	5.71	8.57	80.71
M.Sc. Micro	36	1	90.00	5.00	0.00	95.00
M.Sc. Comm	42	1	85.59	4.81	0.00	90.40
MTA	27	1	57.50	10.00	0.00	67.50
MEM	37		40.84	35.44	0.00	76.28

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC monitors the syllabus coverage and completion and guides the faculty in the usage of modern learning resources. It also analyses the preparatory examination results and advises the departments to take suitable preventive and corrective actions

- Regular staff meetings
- ISO quality system and internal audits
- Staff appraisal twice a year.
- Orientation programmes for new and existing faculty members to improve quality.
- Training programmes and symposia
- Bridge courses and remedial courses
- Industry training for faculty members

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	2

HRD programmes	1
Orientation programmes	88
Faculty exchange programme	5
Staff training conducted by the university	12
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	8
Others	26

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	14			
Technical Staff	19			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The proposal has been sent to UGC, New Delhi for the inclusion of GCCSMS name under Section 2(F) and 12 (B) of the UGC act, 1956. The proposal has been sent through the Registrar Bangalore University on 23rd April 2015.

On 28-01-2015 workshop conducted for Innovation management circle workshop IMC members.

Additional fund allocation for research projects for faculty and students to build a better research environment in the college.

Research centre applied to Bangalore University for Management, English and Life Science department.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted

Number	1		1	1
Outlay in Rs. Lakhs	Rs. 0.10		Rs.0.10	

Title of Project:Development of Biosensors for detection of glucose

Rs 10, 000/- Sponsored by KSCST Karnataka Government ,Project topic : “ Production of Bioethanol from Amorphophallus commutatus and its Antimicrobial property” **Principal Investigator: Dr.Renukaradhya.**

3.4Details on research publications

	International	National	Others
Peer Review Journals	12	1	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	3	4	1

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	1	KSCST	0.1 Lakhs	0.1
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	1		0.4	0.4
Any other(Specify)				
Total	2		0.5lakhs	0.5lakhs

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	3	4	1		
Sponsoring agencies	MGT	MGT	MGT		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management / University/College
 Total

Note:- The Budget was done for purchase of Lab equipments for the college.

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
5	-	-	1	3	-	1

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NATIONAL SERVICE SCHEME - ACTIVITY REPORT

DATE	Details
(24th, 25th , 26th & 28th)- JULY- 2014	Selection of candidates for the social work by interview.
9th-August-2014	Blood donation camp was held in association with LIONS CLUB, Bangalore. 96 units of blood were collected.
15th-August-2014	Celebrated " NATIONS WITHOUT BORDERS : Spirit Of Universal Brotherhood " . The chief guest of the event was a Lt. General P.G Kamat (Retd).

5th – September-2014	Teacher's Day was celebrated in the college where the entire show was organised by the NSS unit.
18th – September-2014	The guest lecturer was organized and Mr. Arvind Thandon, Managing Director SINGULARIS CAPITAL, Bangalore delivered a lecture on the “Power of Youth”.
2nd- October-2014	Swatch Bharath Abhiyaan was conducted in ASSOCIATION with LIONS CLUB DEVASANDRA and KR Puram Rail way station surrounding area was cleaned.
1st-December 2014	GARDEN CITY COLLEGE WORLD AIDS AWARENESS PROGRAM was organized and Dr.Rajani gave a valuable insight to the participants. Besides, Quiz Competition was also conducted.
26th-January 2015	Republic Day Celebration was held and felicitated of our chief guest Dr. B.K. Chakrabarty.
SPECIAL CAMP ACTIVITY REPORT (12.03.15) DAY-1	In collaboration with Bangalore University and Lions Club Of Universal organised a week long special camp in a progressive village arena named Samudhaya Bhavana,Thurnahalli Malur Tank.
(13.03.2015) DAY-2	In the afternoon, we started to distribute food throughout the village. It was for the first time in NSS that lunch was being provided to the localities.
14.03.2015 DAY-3	Different sports events were conducted for the school children.
15.03.15)DAY-4	A preliminary health check-up for eye was conducted in association with Lion’s Club and Vasan Eye Care Clinic. We invited the villagers and passers-by for free health check up in our camp The Managing Director of Singularis Capital, Mr. Aravind Thondan spoke on the occasion.

(16.03.15) DAY-5	The body check-up camp was conducted starting from dermatology to hearing. Around 126 people came for the check-up Principal and Vice-Principal visited the camp.
(18.03.15) DAY-7	A veterinary camp was organized with the help of Dr. Hussian , from the veterinary college, Bangalore. NSS Volunteers along with Dr.Hussain & villagers conducted veterinary camp in the village.

NCC Activities

9-8-2014	Blood Donation camp was organised in college campus in association with Lions club & Rotary TTK.
16-08-2014 to 25-08-2014	CATC at annie besant park,Doddabalpur.
26 -01- 2015	Republic day parade was held in college campus by the NCC cadets.
27-01-2015	Blood donation camp was held in campus in association with the Lions club and TTK rotary, 96 units of blood was collected.
22-03- 2013	GCC grand parade was held in the campus

List of Sports Achievements in the academic year 2014-2015

- Garden City College conducted AGON an All India Tournament.
Garden City College (Men) - Runner Up of the Tournament
- Jain University conducted an All India tournament.
Garden City College (Men) – Secured 3rd place.
- PESIT conducted intercollegiate tournament.
Garden City College (Men) – Winners
- Cambridge Institute of Technology conducted 3 on 3 tournament.
Garden City College (Men) – Winners
- REVA University conducted Inter Collegiate tournament.
Garden City College (Men) Runner Up

List of Achievements for the academic year 2014-2015 at International Level

- Federation of International Students Association conducted tournament for International students.
Garden City College (Men) Winners.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	11.5acres	0	GCC Trust	11.5acres
Class rooms	62	2	GCC Trust	64
Laboratories	43	0	GCC Trust	43
Seminar Halls	2	0	GCC Trust	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	96	3	GCC Trust	99
Value of the equipment purchased during the year (Rs. in Lakhs)	6142187	722034	GCC Trust	6864221
Others(Borewell/AC/Hostel/Library/Office Equipment)	41	Hostel Equipments,Office equipment and Bore well =7	GCC Trust	48

4.2 Computerization of administration and library

The college has a fully fledged own MIS, which provides necessary support to the staff members and management

The library is fully computerized using Software and covering almost all the functions of library. All the books are bar-coded in the library & barcode laser scanners are used in the circulation counter for book transaction.

Library has been automated using the Library Management software is a user-friendly software designed to take care of all the administrative and management functions of the Library.

College has digital library with 21 systems, high speed Internet and access to many national and international journals.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (Rs)	No.	Value (Rs)	No.	Value (Rs)
Text Books	32539	13400349	1471	80207	34010	13480556

Journals	52	64131			52	64131
e-Journals			NLIST	5000	NLIST	5000
Digital Database	0		3	799950	3	799950
CD & Video	1476			52	1476	
Others (News Papers)	22	Monthly Payment - 5500		1	22	Monthly Payment - 5500

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	400	7	Yes	-	-	12	22	-
Added			-	-	-	-	-	-
Total	400	7	-	-	-	12	22	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

On 27-03-2015 and 28-03-2015 Two days SPSS workshop conducted for staff and PG students.

On 3-3-2015 Mr.Mohammed Juzair Talib,CTO,Global Tech Promoters conducted workshop on Ethical Hacking and information security.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.9,62,759/-
ii) Campus Infrastructure and facilities	Rs. 15,52,219/-
iii) Equipments	Rs.7,22,034/-
iv) Others	Rs.9,92,618/-
Total :	42,29,630/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducting Orientation programme “Fresherism” every year for the students through management trainees and teachers.
 IQAC initiated students clubs to learn beyond curriculum aspects like teamwork, problem solving skills, time management etc.

5.2 Efforts made by the institution for tracking the progression

20-30 students have been assigned to each faculty member for mentoring and mentors give all possible counselling for students’ overall development. A mentoring record is maintained per student throughout their academic stay in the institute.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1474	405	-	-

(b) No. of students outside the state 1529

(c) No. of international students 283

<table border="1" style="display: inline-table;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>1209</td> <td>64</td> </tr> </table>	No	%	1209	64	Women	<table border="1" style="display: inline-table;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>672</td> <td>36</td> </tr> </table>	No	%	672	36
No	%									
1209	64									
No	%									
672	36									

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1859	74	120	109	02	2164	1480	78	108	210	03	1879

Demand ratio 1:0.6 Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Encouraging students to prepare for competitive examinations through the in-house Cavalier India /Cavalier Animation Centre. First Hitech learning technologies centre for SSB/NDA/CDS/AFCAT coaching.
 The College has tie up with career Launcher for CAT (CPT) coaching
 Also CAT coaching besides Retail Analytics course was also conducted by TCS in the campus.

No. of students beneficiaries 283

5.5 No. of students qualified in these examinations

NET		SET/SLET		GATE		CAT	
-----	--	----------	--	------	--	-----	--

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

There is a standard system of counselling made available for students in the Institute. Every teacher is assigned with 20-30 students to whom counselling for academic and personal matters are provided. Besides, the Placement cell provides career counselling to the students. A separate **Counselling Cell** has been exclusively formed by the Department of Psychology to help students in terms of their psycho-social issues.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
94	340	192	76

5.8 Details of gender sensitization programmes

WOMENS' DEVELOPMENT CELL: Have conducted many awareness program

4th Feb,2015 – Breast Cancer Awareness program.

5th Feb,2015 – Workshop on Hygiene and cleanliness.

10th Feb,2015 –A demo on Easy Cooking was conducted by Chef Roshan Pauly for all the lady staff members.

28th Feb,2015- A crash computer fundamental classes was arranged in our computer lab, for the students of Sai Darshan School from 10AM – 2:00 PM on 28th –Feb-2015.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs.)
Financial support from institution	86	1352168
Financial support from government	29	1168579

5.11 Student organised / initiatives

Fairs/Meet : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Duplicate Marks cards, Results not processed cases, Results of revaluation and Matters relating to Convocation were redressed.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To be an institution that will offer affordable world-class education to all classes of students in order to uplift the society we serve, by nurturing human values and ethics and by imparting knowledge, which emphasizes on life skills.

Mission: To evolve, synthesize and spread the power of knowledge to arm generations to come through world-class initiatives and academic practices that focuses on overall development of students.

6.2 Does the Institution has a management Information System

Yes, the college has a fully fledged own MIS, which provides necessary support to the staff members and management. The data of the past years are analyzed and studied for generating key facts and figures, in addition we have, separate staff portal for updating the attendance and Time-table etc.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As the institution has limited freedom under curriculum development, but at the academic level departments are given the freedom to design the value added course like Retail Analytics and IATA etc are offered to bridge the gap between industry and academia. The panel of GCCSMS faculty members are in Board of Studies, Bangalore University.

6.3.2 Teaching and Learning

The Garden City Staff Training College (GCSTC) conducted 26 Training sessions for the faculty to enhance their teaching skills. The committee consisting of Principal, Examinations In charge and HODs prepare the academic calendar well in advance before the commencement of the session/semester. The calendar outlines the semester schedule, test schedule and examination schedule. The head of the department finalizes the course allocation for the faculty members based on their choice and area of interest/expertise. The faculty before the commencement of semester prepares the lesson plan, indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed by the one of the senior faculty in the department and approved by the Head of the department. It is then, made available to the students. Timetable in-charge of each department prepares the timetable as per the guidelines of Bangalore University for the number of credit hours for each subject prior to the commencement of the semester.

6.3.3 Examination and Evaluation

Examination portal has been developed by the College to track the examination details and the internal examination results announced in 7 days. The Evaluation processes consist of Continuous Assessment and Bangalore University End Semester Examinations.

The internal assessment marking by the College is transparent and is communicated to the various stakeholders - students, parents, faculty and the Principal via the portal.

Criteria	Marks
Attendance	10
Below 75% = 2 Marks	
75 to 79 % = 4 Marks	
80 to 84 % = 6 Marks	
85 to 89 % = 8 Marks	
90 % and above = 10 Marks	
Assignment	10
Internal Examination	10
Total	30

6.3.4 Research and Development

The college encourages its faculty to carry out quality research. Separate budgetary allocation is made annually for research work and to procure equipments, instruments to improve research and consultancy at the institute. The institute supports with all infrastructure and other facilities for sponsored project laboratories and special labs in the departments. A separate dedicated Labs for Collaborative Research and Consultancy activities is provided. Sabbatical and study leaves are granted for higher studies or specialized training in a professional or technical subject for Doctorate, Post-graduate courses and other higher studies based on request. Faculties are encouraged by all means to participate and present papers in conferences (both national and international), attend seminars and workshops.

Scientific and innovative researches as well as review articles by the students are published in the In-house Journals. The details of in-house journals are:

S. No.	ISSN	Title	Department	Chief Editor
1	2249-2542	Luminaire	English	Dr. Payel Dutta Chowdhury
2	2229-6794	Ripples	Hotel Management	
3	2249-2526	Life science Edge	Life Science	Dr. Renukaradhya
4	2249-2534	The Paradigm	Management Studies	Dr. Shuba
5	2249-2550	Media Matters	Journalism	Mr. Manjunath
6	2320-4834	Optima	Physical Science	Ms. Sibi Saji
7	2350 - 0913	GCC Fashionista	Fashion and Apparel Design	Ms. Madhavee

6.3.5 Library, ICT and physical infrastructure / instrumentation

INFLIBNET and EBSCO Services are made available to facilitate research activities
A language lab/ computer labs provide opportunities for hands-on training for the students.
Intranet OPAC is available in the library. E-Journals are subscribed by the College. Library Usage is tracked. Interlibrary networking with British Council Library is available.

6.3.6 Human Resource Management

Several Staff Welfare measure are being implemented in the College. Free food/refreshments/Accommodation/Maternity Leave/Salary /Crèche facility for the staff members and seed money has been given to all staff members to open there PPF account.

6.3.7 Faculty and Staff recruitment

Advertisements based on department requirement are published in leading newspapers. Applicants who meet the eligibility criteria lay down by the UGC and the Bangalore University are called for an interview. Reservation was provided for SC/ST/OBC and it was also communicated in the advertisement. In the current academic year 14 teaching Staff and 4 non-teaching staff members were recruited.

6.3.8 Industry Interaction / Collaboration

GCCSMS extended MOU's with the following institutions;

1. TCS Tata consultancy services Ltd.
2. IGate Patni
3. M/s CL Educate Limited.

New MOUs had been established with Penuel Tech Solutions, DFRL Defence Food Research Lab in the year 2014-15.

6.3.9 Admission of Students

Admission process is done according to the norms, rules and regulations of the Bangalore University and Government of Karnataka. SC/ST/OBC students are provided admission as per rules of State and Central Governments.

Bangalore University's Reservation of seats is as follows and the College maintains the same.

1. 15% seats are reserved for SC applicants
2. 3% seats are reserved for ST applicants
3. 3% seats are reserved for PWD

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	Yes

Several Staff Welfare measure are being implemented in the College. Free food/refreshments/Accommodation / Maternity Leave /Paternal leave Salary Advance/Laptop Advance etc are given to staff./ Crèche facility for the staff members and Seed money has been given to Staff member to open there PPF account.

6.5 Total corpus fund generated

165,250,139.08

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	TUV	Yes	IQAC
Administrative	Yes	TUV	Yes	IQAC

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Bangalore university made Online registration for Examinations
- Mark sheets printed with security features including the photograph of the Students.
- Internal examination marks entry has been made online by Bangalore University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Management of the College decided to approach the department of higher education Government of Karnataka (GOK)for establishment of private university in the name of Garden City University. The GOK vide its gazette notification issued to establish of Garden City University. Planning to commence the Garden City University from the academic year 2016-2017.

6.11 Activities and support from the Alumni Association

7702 Gardenians have enrolled themselves as members of the alumni association. Reunion-2013: Reunion day was held on 20th June 2014. Alumni achievers were honoured by our chairman during the event. They also take part in the job fairs conducted by the college every year.

6.12 Activities and support from the Parent – Teacher Association

Parent – Teacher meeting organized by the college on Graduation Day every year. In the beginning of the academic year it is mandatory that parents of 1 yrs' students attend an Orientation on all academic programmes and student support services offered on campus.

Departments organize a one-on-one dialogue with parents whose children need further support and counseling services to enhance performance.

6.13 Development programmes for support staff

The workshop on Microsoft Word, MS-Excel and Internet conducted for support staff members on 7-8-2014.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The College has taken efforts to be environment friendly as per ISO 14000 norms.

1. Biogas plants are installed at central canteen and ladies hostel canteen, which generates cooking gas from the canteen waste.
2. The campus has over 75 different varieties of medicinal plants and herbs.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Web based Student Information-** System-Student's attendance is sent on the daily basis by SMS to their parents by mail. Midterm and preparatory result shared with the parents through mails. The student's attendances were improved gradually.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

As planned in the beginning of the academic year by the respective departments, various programmes such as Guest Lectures ,workshops ,seminars and Conferences at different levels were conducted.
On the whole, the progress of 2014-15 is a milestone for the college with many new ventures.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. The Staff and Student portals of the college enabled students' performance tracking.
2. GCC CREATE: A unique concept is followed in GCCSMS by which the students and faculty are richly benefited and exhibit better inter team coordination among the Departments. This activity enhances the employability of the student once they finish their course.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

The college has taken efforts to be environment friendly campus as per ISO 14000 norms.
Waste water Treatment plant of 46000L capacity is commissioned in the campus to take care of waste water to reuse it for gardening as well as for flush in the toilets.
The Institute is disposing off E-Waste (Waste Electronics & Electrical items) and other hazardous substance to the company, who has been authorized by state pollution Control Board, after obtaining the necessary formalities. We have since received certificate from the recycler.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has become a research centre for Management Studies and Biotechnology for Bangalore University

STRENGTHS

1. Modern infrastructure.
2. Students from 76 countries.
3. Lush green campus
4. Well established communication system for stakeholders over the globe.

WEAKNESS

1. Insufficient student strength in some programmes.
2. Lack of Government aid

Opportunities

Increase in Demand for management and media courses.

Challenges

1. Decrease in demand of Science Courses.
2. Large number of affiliated colleges in the adjoining areas.

8. Plans of institution for next year

- More fund for research projects.
- To upgrade the student/staff portal to have more facilities.
- To encourage faculty members to write research proposal for funding.
- To encourage faculty to participate and present their research work in national and international seminar.

Name: Prof.Meenatchi Sundaram

Name : Dr.Siddaramaih Pujar



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
